

MINUTES – MEETING OF THE
CAREER EDUCATION AND WORKFORCE DEVELOPMENT BOARD

November 14, 2017
1:30 p.m.

The Career Education and Workforce Development Board was called to order by Chairman Hugh McDonald. The meeting was held at the Arkansas Rehabilitation Services, 525 West Capitol Avenue, Little Rock, Arkansas.

A record of member attendance is as follows:

PRESENT

Mr. Hugh McDonald, Chair
Ms. Gina Radke, Vice Chair
Dr. Keith Vire
Dr. Adam Arroyos
Mr. Scott Copas
Ms. Stacy Gunderman
Dr. Jerry Cash
Mr. Troy Keeping
Mr. Steve Percival

Ex-Officio Nonvoting Members

Dr. Charisse Childers, Ex-Officio Secretary
Dr. Richard Abernathy
Mr. Bill Stovall

ABSENT

Dr. Jeff Standridge
Ms. Jenifer Price
Mr. Michael Garner
Mr. Burton Weis

Ex-Officio Nonvoting Members

Mr. Mike Preston
Dr. Maria Markham
Mr. Johnny Key
Mr. Daryl Bassett
Dr. Paul Beran

Mr. Hugh McDonald, Chair called the meeting to order.

ACTION ITEM 1 – APPROVAL OF MINUTES OF SEPTEMBER 12, 2017

On a motion by Mr. Keeping and second by Dr. Vire, the Career Education and Workforce Development board unanimously approved the minutes of September 12, 2017.

ACTION ITEM 2 – SUBMISSION OF REVISED RULES AND REGULATIONS FOR PLUMBING APPRENTICESHIP PROGRAMS

Mr. Glen Curry, Program Advisor, Office of Apprenticeship, stated that it is the recommendation of the agency that the Board approve the submission of the revised Rules and Regulations pertaining to Plumbing Apprenticeship Programs per ACT 971.

Mr. Curry stated that the Rules and Regulations for Plumbing Apprenticeship Programs have been on public review for the required timeframe with no comments received.

On a motion by Dr. Vire and second by Mr. Percival, the Career Education and Workforce Development board unanimously approved the revised Rules and Regulations pertaining to Plumbing Apprenticeship Programs.

ACTION ITEM 3 – SUBMISSION OF REVISED RULES AND REGULATIONS FOR ADULT EDUCATION POLICIES

Dr. Trenia Miles, Deputy Director, Adult Education, stated that it is the recommendation of the agency that the Board approve the submission of the revised Adult Education Policies.

Ms. Bridget Criner, Associate Director, Adult Education, provided the board members with information concerning the revisions that have been made to the Adult Education Policies.

Ms. Criner stated that the revised Adult Education Policies have been on public review for the required timeframe, with no substantive changes identified.

On a motion by Dr. Vire and second by Mr. Keeping, the Career Education and Workforce Development board unanimously approved the revised Adult Education Policies.

ACTION ITEM 4 – SECONDARY TECHNICAL CENTER PILOT UPDATE AND REQUEST FOR APPROVAL OF Q1 FY 2018 PAYMENTS

Mr. Cody Waits, Deputy Director, Office of Skills Development, provided the board members with an update regarding the two pilot centers that started in fall of 2016, Black River Technical College in Pocahontas and Arkansas State University – Newport.

Mr. Waits provided the board members with the dollar amounts requested for reimbursement for the first quarter of FY 2018, according to the MOUs approved by the board in 2016 between the Department of Career Education and the institutions.

Mr. Steve Percival asked if there was a requirement that the board approve the quarterly payments. Dr. Childers stated that it was initially established in the board approval that the board wanted to see a report by quarter, which in turn, meant an approval of the payments.

Dr. Childers stated that we will go back and look at the minutes from the initial meeting.

On a motion by Mr. Keeping and second by Dr. Vire, the Career Education and Workforce Development board unanimously approved the reimbursements for the first quarter of FY 2018 for Black River Technical College in Pocahontas and Arkansas State University - Newport.

INFORMATION ITEM 5 – STRATEGIC PLAN DASHBOARD UPDATE

Dr. Childers stated that in moving forward in the effort to integrate the agency strategic plan into daily agency operations, an update and preview will be given of the progress being made on the Agency Strategic Plan Dashboard.

Mr. Joe Baxter, Deputy Commissioner, Arkansas Rehabilitation Services, provided the board members with information on the progress that has been made by Arkansas Rehabilitation Services on their strategic plan.

Dr. Trenia Miles, Deputy Director, Adult Education, provided the board members with information on the progress that has been made by Adult Education on their strategic plan.

Ms. Kathi Turner, Deputy Director, Career and Technical Education, provided the board members with information on the progress that has been made by Career and Technical Education on their strategic plan.

Mr. Cody Waits, Deputy Director, Office of Skills Development, provided the board members with information on the progress that has been made by Office of Skills Development on their strategic plan.

COMMITTEE REPORTS

Budget Committee – None

Personnel Committee – None

OTHER BUSINESS

None

DIRECTOR'S REPORT

Dr. Childers gave an overview of the Director's Report. The full report will be sent to the board at a later date.

Mr. McDonald reminded the members of the next board meeting on December 12, 2017.

ADJOURNMENT

Mr. McDonald adjourned the meeting at 3:17 p.m.



Dr. Charisse Childers, Ex-Officio Secretary
Career Education and Workforce
Development Board



Mr. Hugh McDonald, Chair
Career Education and Workforce
Development Board