

MINUTES – MEETING OF THE  
CAREER EDUCATION AND WORKFORCE DEVELOPMENT BOARD

April 12, 2017  
1:30 p.m.

The Career Education and Workforce Development Board was called to order by Chairman Michael Garner. The meeting was held at the Arkansas Rehabilitation Services, 525 West Capitol Avenue, Little Rock, Arkansas.

A record of member attendance is as follows:

PRESENT

Mr. Hugh McDonald, Vice Chair  
Dr. Keith Vire  
Mr. Michael Lindsey  
Mr. Jeff Standridge  
Mrs. Jenifer Price  
Mrs. Stacy Gunderman  
Dr. Jerry Cash  
Mr. Scott Copas

Ex-Officio Nonvoting Members

Dr. Charisse Childers, Ex-Officio Secretary  
Mr. Bill Stovall  
Mr. Arnell Willis (Mr. Daryl Bassett)

ABSENT

Mr. Michael Garner, Chair  
Mrs. Gina Radke  
Mr. Troy Keeping  
Mr. Burton Weis  
Dr. Adam Arroyos

Ex-Officio Nonvoting Members

Dr. Maria Markham  
Dr. Richard Abernathy  
Mr. Johnny Key  
Mr. Mike Preston  
Dr. Paul Beran

Mr. Hugh McDonald, Vice Chair called the meeting to order.

ACTION ITEM 1 – APPROVAL OF MINUTES OF MARCH 8, 2017

On a motion by Mr. Standridge and second by Dr. Cash, the Career Education and Workforce Development Board unanimously approved the minutes of March 8, 2017.

ACTION ITEM 2 – SECONDARY TECHNICAL CENTERS PILOT UPDATE AND REQUEST FOR APPROVAL OF THE 3<sup>RD</sup> QUARTER PAYMENTS BY OFFICE OF SKILLS DEVELOPMENT

Ms. Stephanie Isaacs, Associate Director, Office of Skills Development, provided the board members with an update on the expenditures and enrollments for Black River Technical College in Pocahontas and for Arkansas State University – Newport, the two pilots that were approved in fall 2016.

Ms. Isaacs asked the board for approval for reimbursements for Black River Technical College in Pocahontas and for Arkansas State University - Newport for the third quarter of Fiscal 2017.

Dr. Eric Turner, President, Black River Technical College, provided the board members with additional information on the pilot programs that were approved in the fall of 2016.

Dr. Turner introduced two students you are enrolled in the program. Shelby and Maria provided the board members information about their experience and success in the program.

Dr. Holly Ayers, Vice Chancellor for Academic Affairs, ASU-Newport, provided the board members with additional information on the pilot programs that were approved in the fall of 2016.

On a motion by Mr. Copas and second by Mrs. Gunderman, the Career Education and Workforce Development board unanimously approved the request for reimbursements to Black River Technical College in Pocahontas and Arkansas State University - Newport for the third quarter of Fiscal 2017.

### ACTION ITEM 3 – REVISED POLICIES AND PROCEDURES FOR CAREER AND TECHNICAL EDUCATION

Mrs. Kathi Turner, Deputy Director, Career and Technical Education, provided the board with revisions that have been made to the Career and Technical Education Policies and Procedures to reflect changes in the endorsement/permit areas.

Mrs. Turner stated it is the recommendation of the agency that the Board approve the revised Policies and Procedures for Career and Technical Education to begin the Legislative Rules and Regulations process.

On a motion by Mr. Copas and second by Mr. Standridge, the Career Education and Workforce Development board unanimously approved the request for the agency to begin the Legislative Rules and Regulations process for the revised Policies and Procedures for Career and Technical Education.

### ACTION ITEM 4 – PROPOSED CHANGES IN THE STATE FUNDING FORMULA

Mrs. Bridget Criner, Associate Director, Adult Education, stated that the implementation of the Workforce Innovation and Opportunity Act (WIOA) of 2014 has created a need for a new funding formula. The current funding formula, based on the Workforce Investment Act (WIA) of 1998, is no longer valid. In order to be aligned with the new WIOA performance measures, a new formula has to be developed in order to determine the effectiveness of eligible providers in delivering adult education and literacy services across the state of Arkansas.

Ms. Sarah Yager, Program Coordinator, Adult Education, provided the board members additional information on the new funding formula.

Ms. Yager stated that a funding formula task force was created to accomplish the new funding formula. The task force was comprised of seven directors from the adult education centers, a representative from the program side, and a representative from the Literacy Council.

Mrs. Criner stated that the new funding formula, if approved, is expected to go into effect July 1, 2019. However, the new performance measures will need to be provided to adult education and literacy providers by July 1, 2017.

Mrs. Criner stated that the Adult Education Division is seeking the approval from the board to move forward with putting the proposed funding formula on public review for 30 days.

On a motion by Mr. Copas and second by Dr. Vire, the Career Education and Workforce Development board unanimously approved the request for the agency to put the proposed funding formula on public review for 30 days.

## INFORMATION ITEM 5 – ADULT EDUCATION 2017-2019 REQUEST FOR PROPOSAL UPDATE

Mrs. Bridget Criner provided an update of the 2017-2019 Request for Proposal (RFP). Mrs. Criner provided a review of the RFP process and the Local Education Agencies awarded to develop, implement, and improve adult education and literacy services within Arkansas.

## INFORMATION ITEM 6 – 2017-2019 STATE AND FEDERAL FUNDING TO PROVIDERS OF ADULT EDUCATION AND LITERACY SERVICES

Mrs. Bridget Criner provided the board members an overview of the state and federal grant awards to providers of adult education and literacy services effective July 1, 2017 through June 30, 2019.

Mrs. Criner stated that funding is based on several factors including county population and illiteracy rate, enrollment, contact hours, and performance measures.

## INFORMATION ITEM 7 – OVERVIEW OF COUNCIL OF STATE ADMINISTRATORS OF VOCATIONAL REHABILITATION (CSAVR) CONFERENCE

Mr. Alan McClain, Commissioner of Arkansas Rehabilitation Services, provided the board member with information on the CSAVR conference in Bethesda, Maryland that was held on April 1-5, 2017.

## INFORMATION ITEM 8 – CAREER AND TECHNICAL EDUCATION PROGRAM ANALYSIS

Dr. Charisse Childers, Director, stated that utilizing the Arkansas Department of Workforce Services (DWS) Projected Employment Opportunities List for 2016 -2017 (July 1, 2016) and the Arkansas Labor Market and Economic Report (September 29, 2016) as provided on the DWS website, an initial analysis of current secondary Career and Technical Education programs are compared with the DWS data to determine the alignment of approved programs of study in grades 9 -12 with the current workforce needs and future projections of business and industry.

Dr. Childers stated at a later date, this analysis will be expanded to include postsecondary career and technical education.

## COMMITTEE REPORTS

Budget Committee – No report  
Personnel Committee – No report

## DIRECTOR'S REPORT

Dr. Charisse Childers stated that the report will be sent to the board.

Dr. Childers stated that she would send out by the end of this week and would also have it available at the next board meeting, information specific on the field offices for Arkansas Rehabilitation Services and Adult Education for each of you based on where you live.

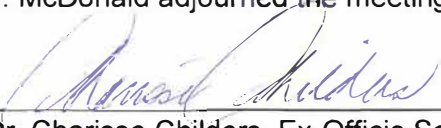
Dr. Childers stated that we sent you a bill status report this morning. This will be the last one you will receive from this Legislative Session.

Dr. Childers stated the Revenue Stabilization law put into action the funding for all state agencies and entities. In the past, Department of Career Education and Arkansas Rehabilitation Services have been funded in category A, which means that funding is guaranteed and will flow. In the Revenue Stabilization for FY'18, numerous entities, including the Department of Career Education, had \$500,000 of its funding placed in category B.

Mr. McDonald reminded the members of the next board meeting on May 10, 2017.

ADJOURNMENT

Mr. McDonald adjourned the meeting at 3:52 p.m.



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Dr. Charisse Childers, Ex-Officio Secretary  
Career Education and Workforce  
Development Board



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Dr. Adam Arroyos, Chair Pro Tempore  
Career Education and Workforce  
Development Board